

Virtual Incident Command Post for R5 Incident Management Team

Region 5 ER Branch

U.S. EPA

October 20, 2020


vICP Documents

- vICP Framework
 - Common Rules of Conduct
- Regional KLP Job Aids
 - Regional emphasis
 - virtual procedures
- vICP SOPs - creation, routing and approval:
 - Situation Reports
 - Incident Action Plans
 - And other ICS processes

- Teams**
- RN R05 Northern Shore TTX
 - General
 - 0.0 REOC
 - 1.0 Incident Commander
 - 1.1 Safety Officer
 - 1.2 Public Information Officer**
 - 1.3 Liaison Officer
 - 2.0 Operations Section Chief**
 - 3.0 Planning Section Chief**
 - 3.1 Resource Unit Leader**
 - 3.2 Situation Unit Leader
 - 3.3 Data Support Coordinator**
 - 3.3.1 GIS Team
 - 3.4 Documentation Unit Leader**
 - 3.5 Environmental Unit Leader**
 - 4.0 Logistics Section Chief**
 - 5.0 Finance Section Chief**
 - RI R5 IMT (Practice)
- Join or create a team

0.0 REOC Posts Files Wiki +

Team



Incident Specific Teams And Channels by ICS position

Let's get the conversation started

Try @mentioning people you want to collaborate with, or add some tabs to customize your space.

Planner OneNote Website Add tab

Gelder, Mary set this channel to be automatically shown in the channels list.

Start a new conversation. Type @ to mention someone.

Teams

- General
- Posts
- Files
- Incident Objectives
- Org Chart
- Situation Map
- 14 more

Team 2 Guests Meet

Your teams

- R5 IMT Framework
- R5 ERB Data Team
- R5 FSE Design
- R5 IMT (Practice)

General

- 0.0 REOC
- 1.0 Incident Command
- 1.1 Safety Officer KLP
- 1.2 Public Information Officer KLP
- 1.3 Liaison Officer KLP
- 2.0 Operations Section Chief KLP
- 3.0 Planning Section Chief KLP
- 3.1 Resource Unit Leader KLP
- 3.2 Situation Unit Leader KLP
- 3.2.1 Data Management
- 3.2.2 GIS
- 3.3 Environmental Unit Leader KLP
- 3.4 Documentation Unit
- 4.0 Logistics Section Chief KLP
- 4.1 213RR Deprecated

General Channel As 'main bulletin board'



Gelder, Mary 6/11 8:43 PM
You are receiving this invitation because you've been identified as a stakeholder in the Development Project. Because of your recent participation in the first portion of the Floods we're hopeful that you can continue during the next phase of the second portion of the project.

- Meeting Schedule (ICS230)
- Wiki
- ICS Forms
- Meeting Notes
- Check in/Out
- Shared With Us

Joining Region 5 Virtual ICP/Remote IMT Conceptual activation of the IMT during the Midland...
Describe the process and timeline for these phases to...
prioritization of many Action Tracker items



Blaser, Matthew joined the team.



Sewell, Jason Yesterday 9:35 AM
Dollhopf, Ralph

R5 virtual Incident Command Post_NIT_2020-08-12_...
R5 IMT (Practice) > General

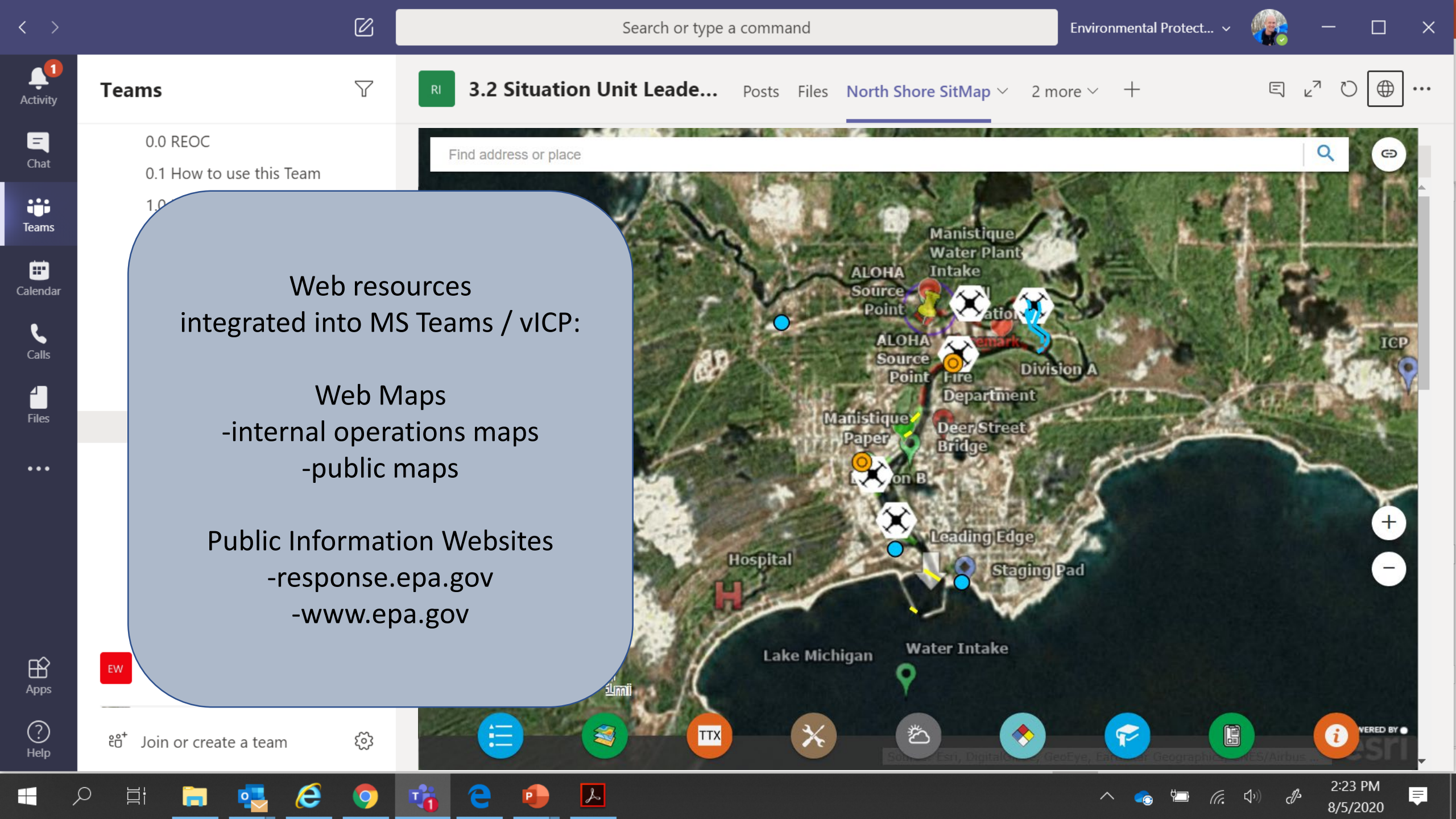
2 replies from you and Ralph



Sewell, Jason Yesterday 3:01 PM
Dollhopf, Ralph

Reply

New conversation



Web resources
integrated into MS Teams / vICP:

Web Maps
-internal operations maps
-public maps

Public Information Websites
-response.epa.gov
-www.epa.gov

Virtual Platform, but traditional ICS Forms

Name	Modified	Modified By	Form Status
IAP - Compiled	July 29	Gelder, Mary	
IAP Cover Sheet	July 29	Gelder, Mary	
ICS 202 Incident Objectives	July 29	Gelder, Mary	
ICS 204 Assign List	July 29	Gelder, Mary	
ICS 205A Incident Comms Plan	July 29	Gelder, Mary	
ICS 207 Org Chart	July 29	Gelder, Mary	

- Activity
- Chat
- Teams
- Calendar
- Calls
- Files
- ...
- Apps
- Help

Teams

Your teams

R5 ERB Data Team

R5

Routing documents for review, approval

- 2.0 Operations Section Chief ...
- 3.0 Planning Section Chief KLP
- 3.1 Resource Unit Leader KLP
- 3.2 Situation Unit Leader KLP
- 3.2.1 Data Management

Join or create a team

3.2 Situation Unit Leader...



Polster, Jenny 7/16 11:33 AM Edited
 Please submit your KLP components into the SITREP by **1pmEST/12pmCST** today for operational period of 5/22/2020 800 to 5/23/2020 800. You can submit them by directly inserting them under your KLP into the Word file (**directions in comments box below**). *R5 IMT (Practice)*

DRAFT 2020-05-23 SitRep 2 Northern Shore Sitrep 2...
 R5IMTPpractice > 3.2 Situation Unit Leader KLP

Collapse all

See previous replies



Thomas, Katherine 7/16 1:01 PM
 Documentation Unit is complete.



Polster, Jenny 7/16 1:13 PM Edited
Wawczak, Jeffrey can you please update the RESL KLP that was due at 12pmCST/1pmEST? We need to get it to PSCs and ICs for final review ASAP. If you are unable to edit it by 12:30pmCST/1:30pmEST then we will submit it for review without your KLP update. Thank you!



Wawczak, Jeffrey 7/16 1:15 PM
 Updated, Sorry for the delay



Polster, Jenny 7/16 1:16 PM
Wawczak, Jeffrey I know you have been swamped with the IAP! Thank you!!

Start a new conversation. Type @ to mention someone.

- Text
- Link
- Emoji
- GIF
- Sticker
- Video
- Audio
- More





This team was archived, so you can't make any changes.

Teams



External Partners On EPA Teams

R5 IMT (Practice) - External Partners
General

R05 IMT Response Template

IT Incident Team Template 2

RN R05 Northern Shore TTX

Live Events User Community

General

2 hidden channels

Hidden teams

Join or create a team

RF General Posts Files Wiki Situation Map Getting into SitMaps

+ New Upload Sync Copy link Download Add cloud storage Open in SharePoint All Documents

General

Name	Modified	Modified By
EPA IAPs	June 5	Nightingale, Elizab...
EPA Spot Reports	June 5	Nightingale, Elizab...
FEMA Ref Material	June 5	Nightingale, Elizab...
R9 Wildfires HHW and Safety Documents R...	June 4	Justice, James
Getting into Situation Map_External Partner...	May 27	Sewell, Jason



OPs Briefing Demo

MS Teams iPhone App

October 2020

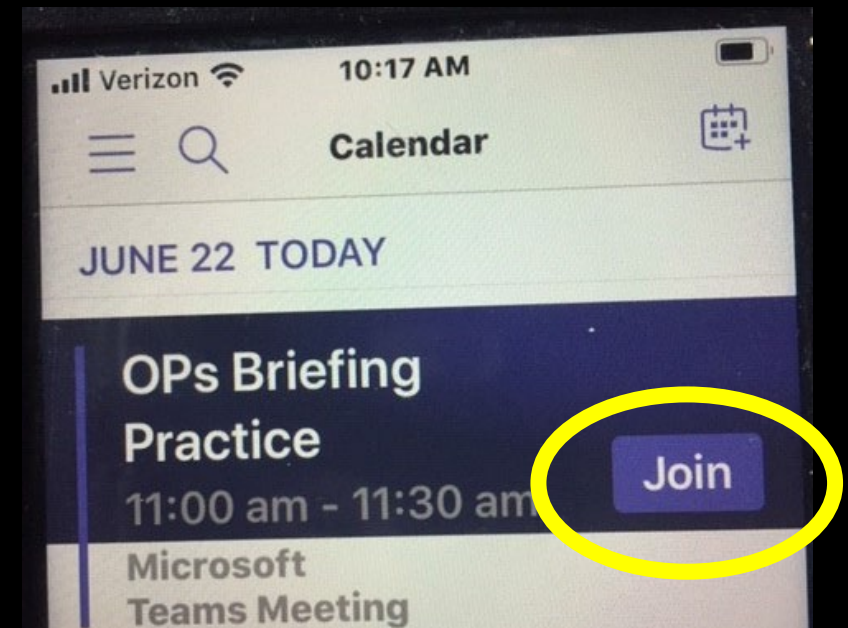
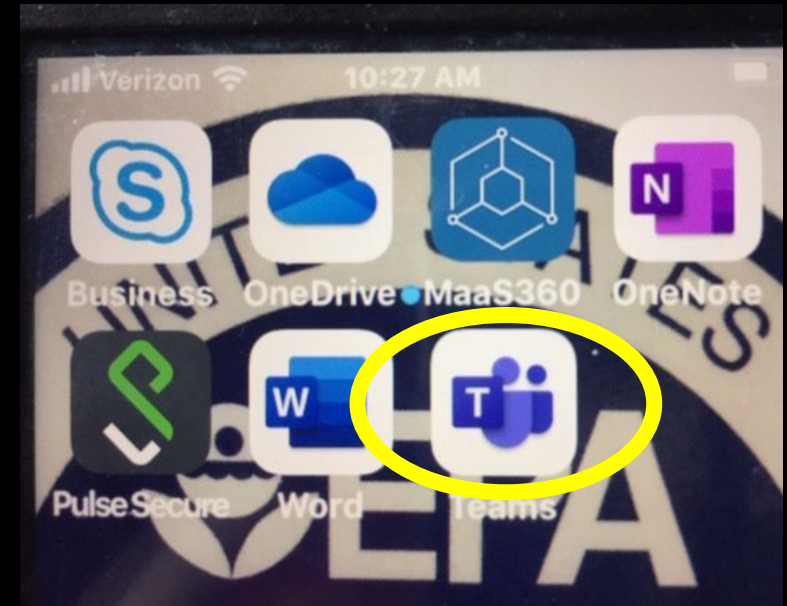
Steve Renninger

OPs Briefing Test 1

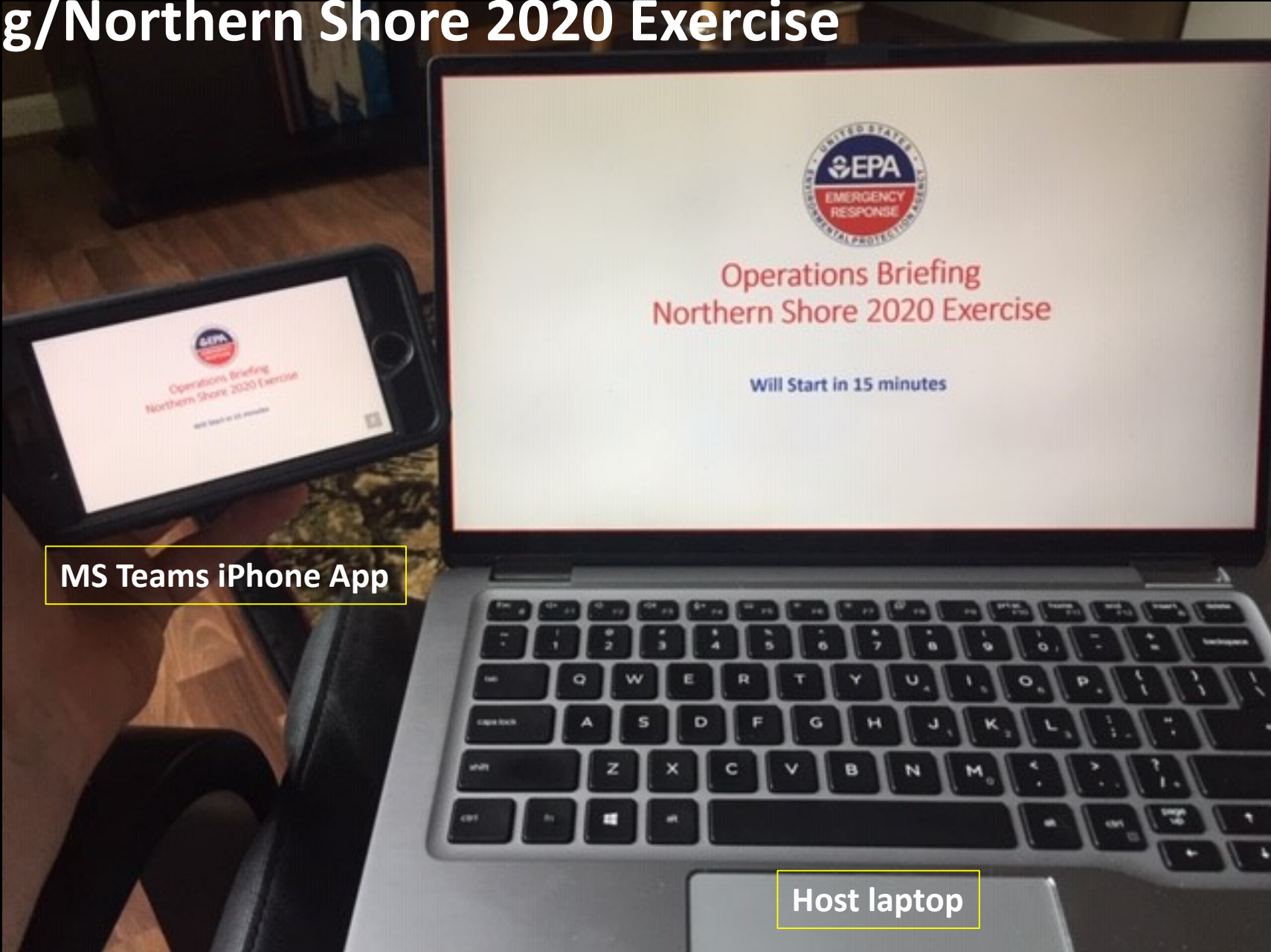
MS Teams App – June 2020

- Test capability of MS Teams App to view OPs Briefing remotely
- Can IAP forms be seen large enough to read on iPhone by Div-Group Sups in the field?

Test 1 conducted on June 22, 2020 using Northern Shore 2020 exercise IAP (Day 1)



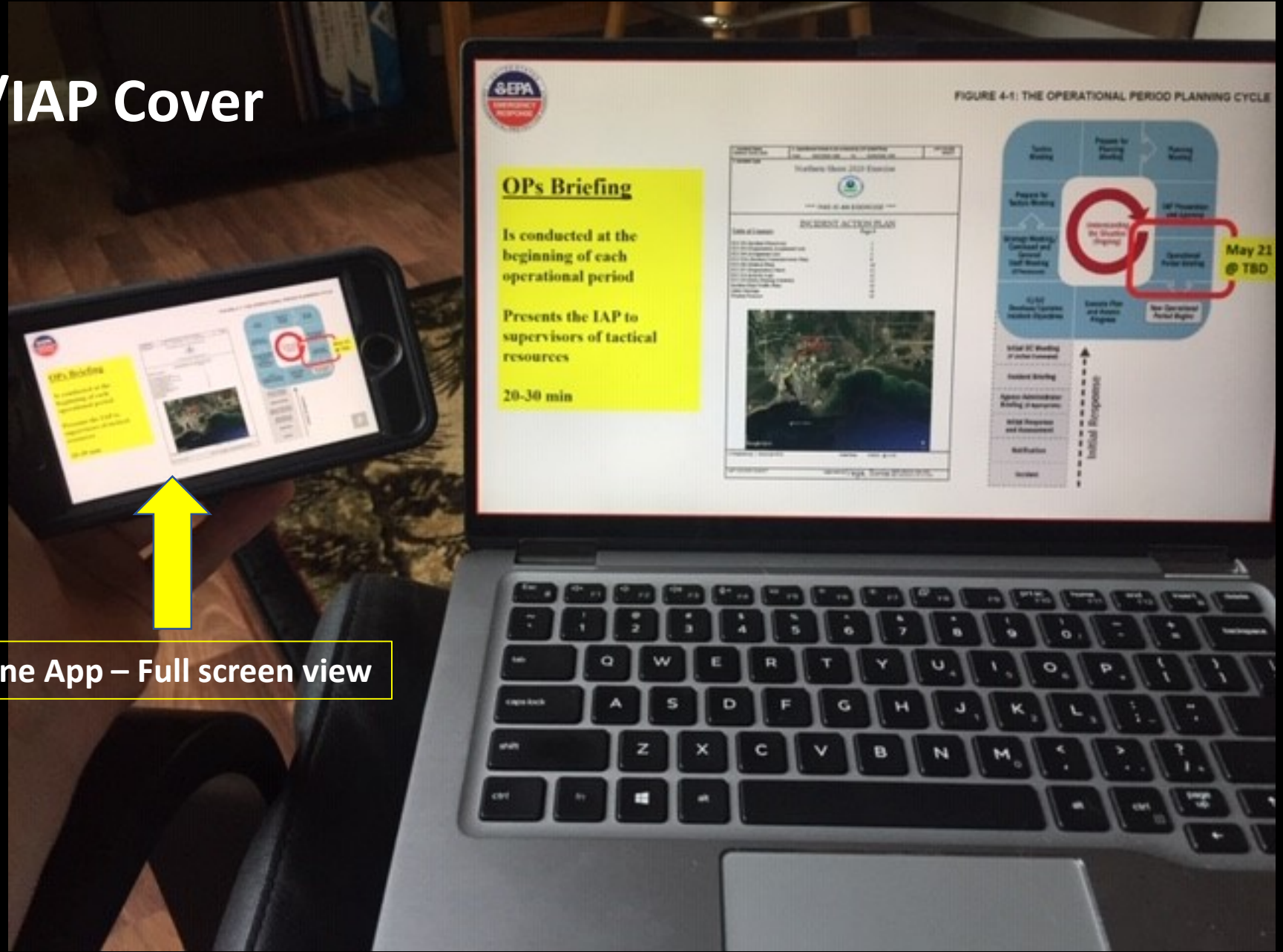
OPs Briefing/Northern Shore 2020 Exercise



MS Teams iPhone App

Host laptop

OPs Briefing Intro/IAP Cover



OPs Briefing
Is conducted at the beginning of each operational period
Presents the IAP to supervisors of tactical resources
20-30 min

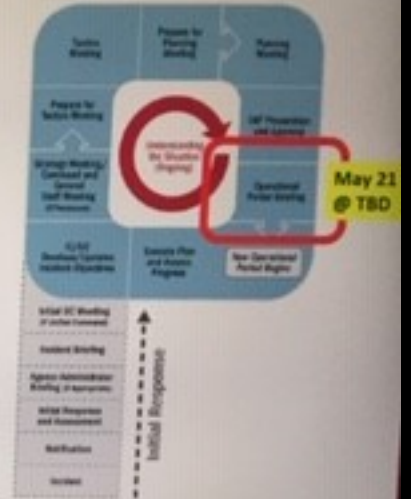
FIGURE 4-1: THE OPERATIONAL PERIOD PLANNING CYCLE

TABLE 4-1: OPERATIONAL PERIOD PLANNING CYCLE

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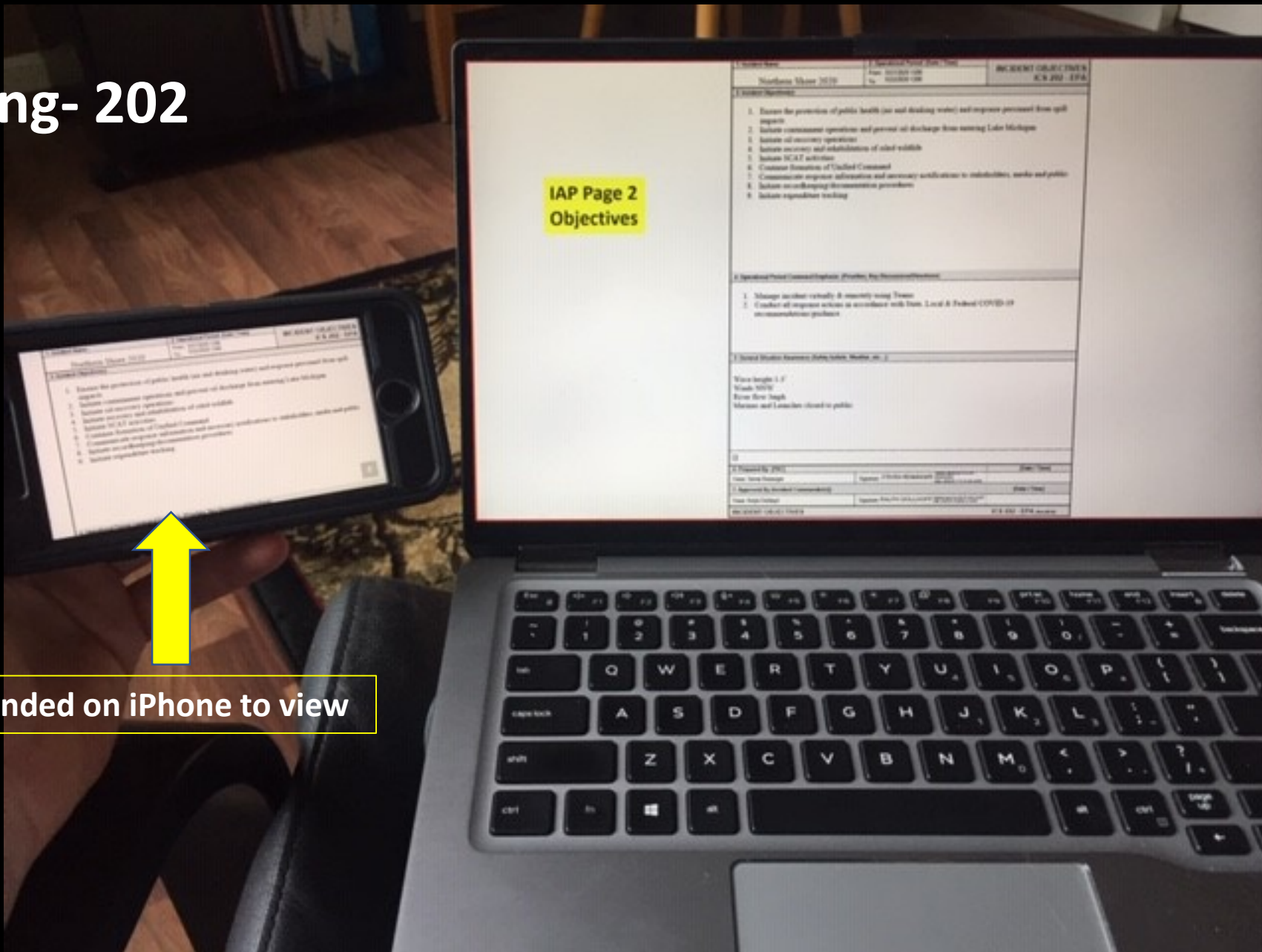


MS Teams iPhone App – Full screen view

OPs Briefing- 202

IAP Page 2
Objectives

Text expanded on iPhone to view



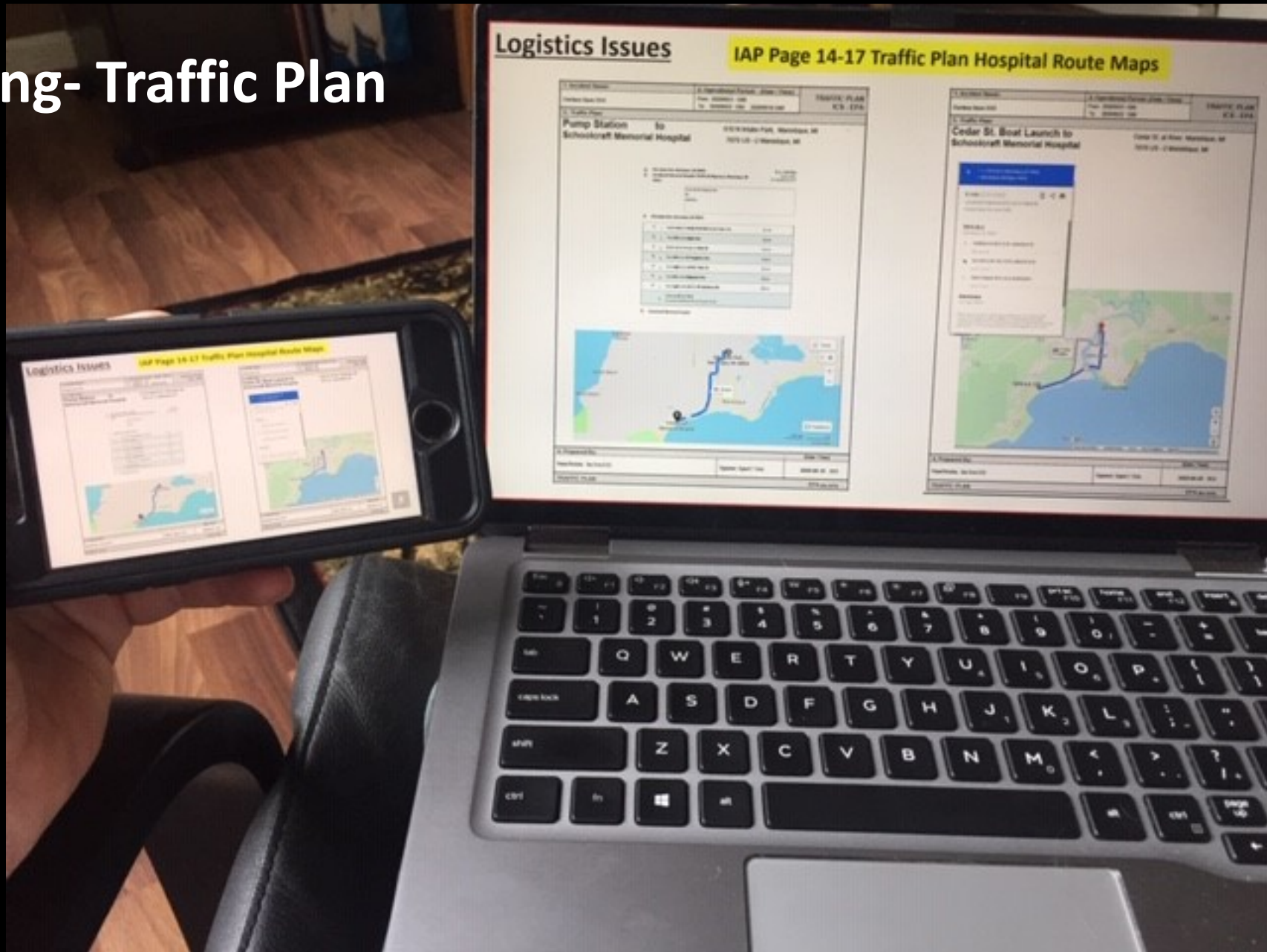
OPs Briefing- Division A 204

IAP Page 3
Division A 204

Project Name		Operation No.	Job No.	Assignment Unit
Northern Shores 2020		1002120		6 & 8 - EPA
I. Work				
II. Operation Personnel				
Supervisor	John Haag	EPA	312-886-4988	
Operator	Karen Mankota	EPA	312-886-4314	
III. Material Request				
Item	Quantity	Unit	Requesting Unit/Person	
EPA	Karen Mankota	312-886-4314	1	810 N Inshore Park Rd
OSPCO	Billy Smith	312-124-4867	2	810 N Inshore Park Rd
EOB	John Barrows	312-124-4868	4	810 N Inshore Park Rd
IV. Risk Assessment				
Reporting Location: Manistique Pumping Station - 810 N Inshore Park Rd				
1. Collect all of the release site for use of our tanks.				
2. Install Control Points entrance & exit (CPC) of the containment through by use of boom & diaphragm.				
3. Install protection boom along embankments and seawalls.				
Equipment Needed: 2 Booms, 10 Booms (1000), 1 Vac Truck, 2 Blowers, 2 Air compressors				
V. Need Information				
EPA will post all work assignments to Ozone Supervision via mobile app.				
Safety Concerns: Proper PPE, PFD when out of booms. Health checks will be conducted at all reporting locations (including CPC) prior to the start of work.				
VI. Work Conducted				
VII. Summary				
VIII. Signatures				
IX. Date				
X. Remarks				
J. Wawrzak 5/19/20 PAUL BISHOP				

Text expanded on iPhone to view

OPs Briefing- Traffic Plan



OPs Briefing Test 2 – July 2020

Test 2 conducted as part of the July 15-16, 2020 Virtual IMT Exercise.

IMT and 5 OSCs (identified as Div/Group Sups in the IAP) participated in the OPs Briefing Test 2 via MS Teams iPhone app.

Feedback:

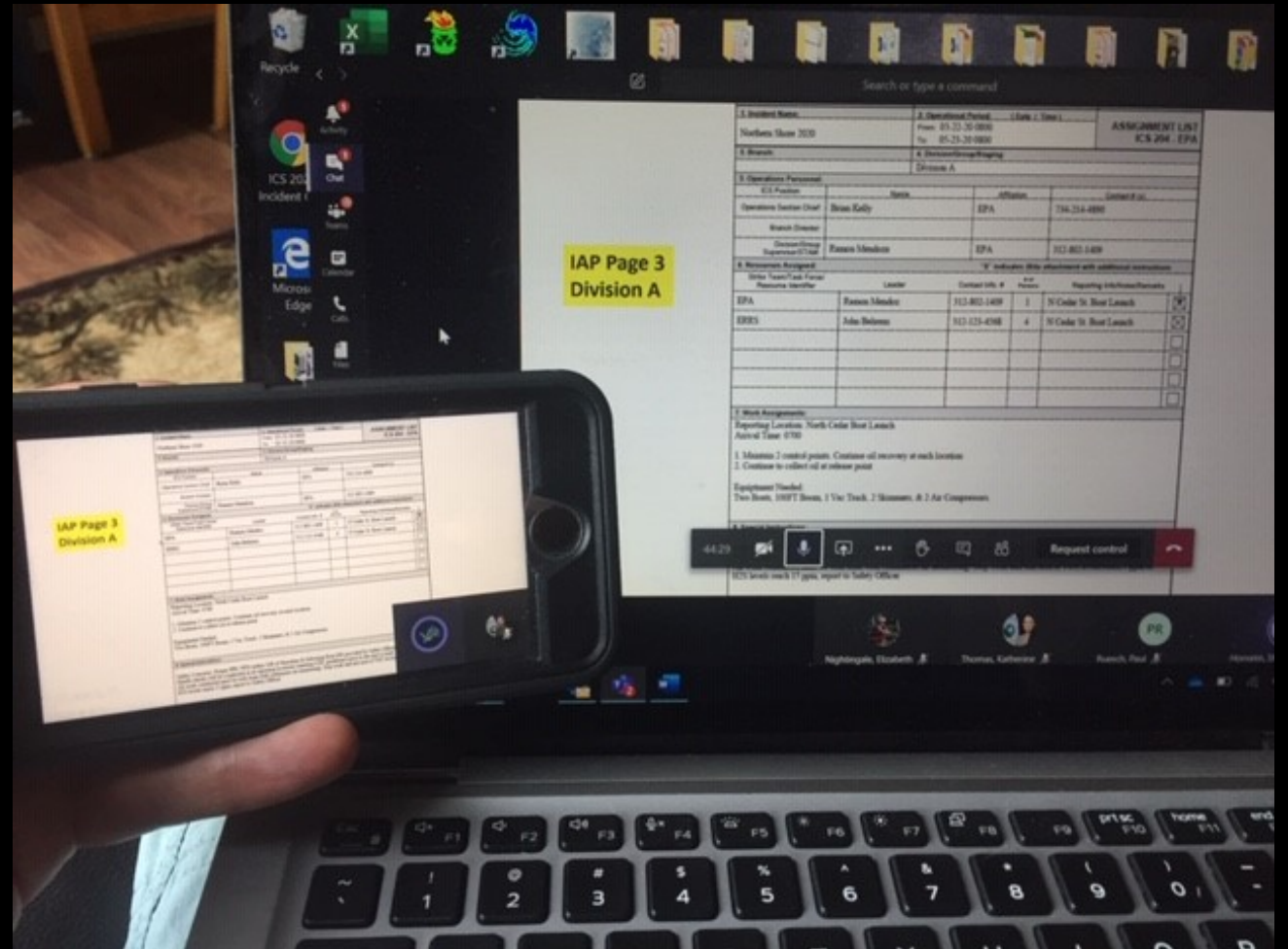
Good audio using iPhone speaker

Good visual of 204s...Expand text using finger/thumb

Saves time traveling to meeting location before shift

Can utilize laptop (trailer) or iPhone app (field)

Opportunity for expanded discussion following Ops Briefing.....Div/Grp Sup Huddle



OPs Briefing Test 3 – August 2020

Test 3 conducted as part of the August 11-12, 2020 Virtual IMT Exercise.

Update:

Each exercise in the future, add 5-10 new OSCs to the 204s and OPs Briefing demo to become familiar with MS Teams app for remote Ops Briefing.

Div/Grp Sup Huddle: After OPs Briefing is completed (20 min), further detailed discussion can take place between OPs-Sups-Field Crew

